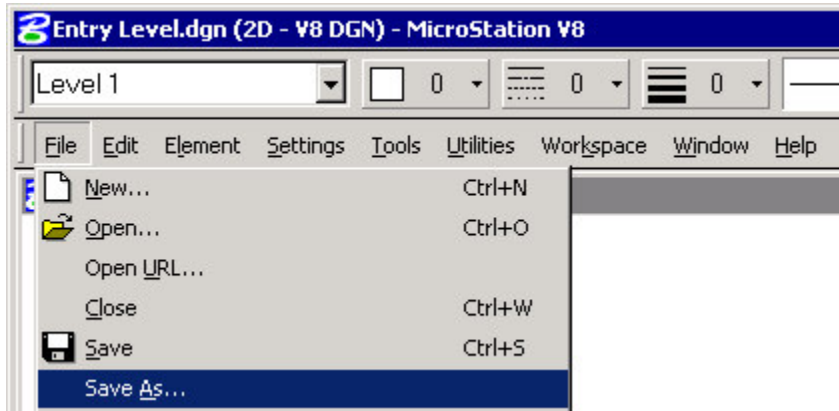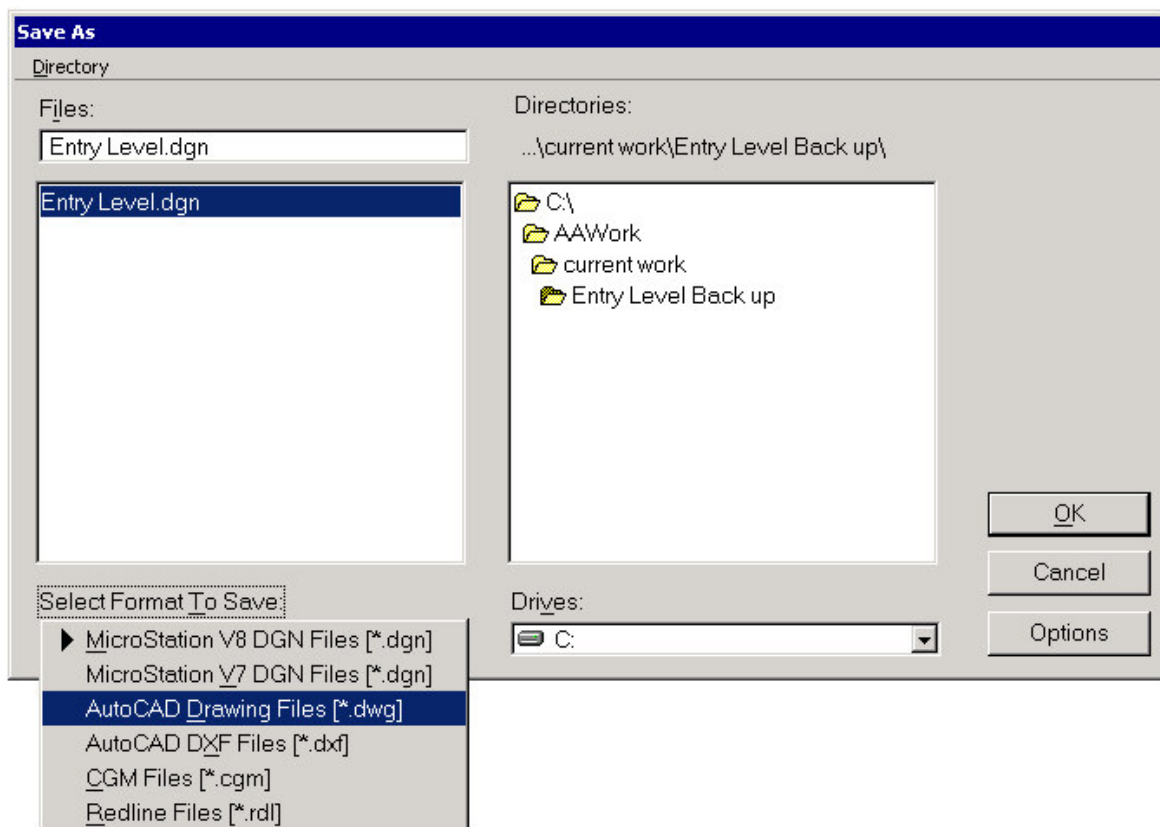## File Save As

Save As, in MicroStation V8, allows you to save a design file (dgn) under a different name or in a new location. **Save As** also allows the user to save a dgn into a V7 format, which allows the user to open the dgn in CAiCE. Best of all you can save a dgn as a **dwg** or **dxf AutoCAD file** with out having to export the file.

To use **Save As**, open the design file that you wish to create a copy of or change formats of, in MicroStation V8. Then select **Save As** under the **file** pulldown menu.
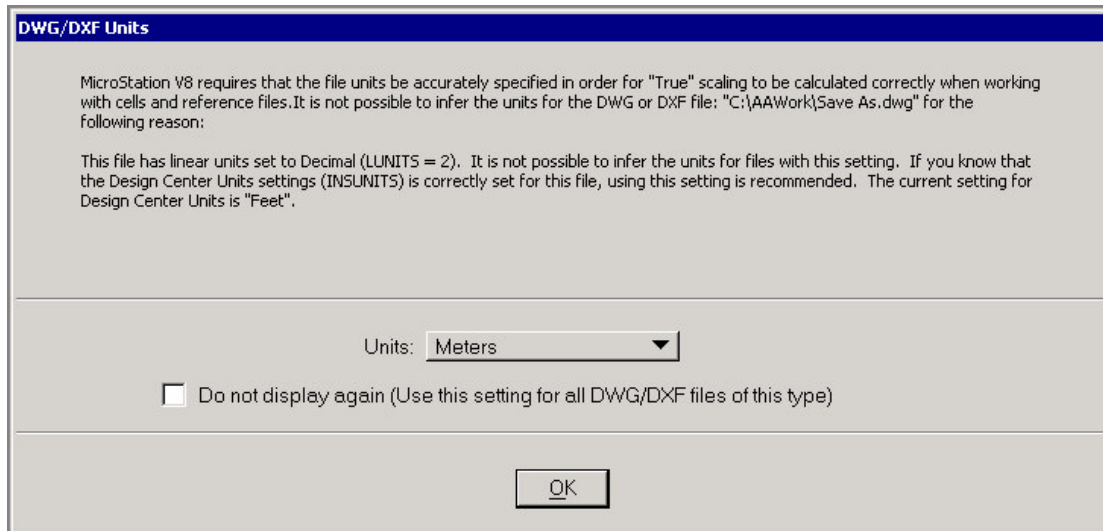

The **Save As** dialog box opens, and you have six file formats to choose from shown below under the **Select Format to Save** menu:

The bottom 3 file formats from the **Select Format To Save** menu are not a commonly used, but can be achieved by the same methods described in 1. through 4 on the next page.

1. To create a V8 formatted copy of a file with a different name or to a different location, edit the file name under the **Files** box and or choose a different location under the **Drives** box. Select **MicroStation V8 DGN Files (*.dgn)** from the **Select Format To Save** menu and press **OK** button.

2. To create a V7 formatted copy of a file, choose a name and location of the file as described in 1. above. Then Select **MicroStation V7 DGN Files (*.dgn)** from the **Select Format To Save** menu and press **OK** button.

3. To create an AutoCAD formatted copy of a file, choose a name and location of the file as described in 1. above. Then **Select AutoCAD Drawing Files (*.dwg)** from the **Select Format To Save** menu and press **OK** button. You will then need to verify the units that your file is in and press **OK** button. You will now have a copy of your orginal file with a .dwg extension.

4. To create a V7 or V8 formatted file from an AutoCAD file, open the AutoCAD file in MicroStation V8. Dwg formatted files will show up as the blue symbol below.   When the file opens you will have to select correct units in the same way as shown above. The file will stay in dwg format until you perform steps 1. or 2. above on the file.